

**THE STATE OF TEXAS**

**COUNTY OF COKE**

On this the 10<sup>th</sup> day of March, 2025, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee, with the following offices of said Court being present and in attendance, to-wit:

Hal Spain	County Judge
Donnie Robertson	Commissioner, Pct. #1
Henry Chisholm	Commissioner, Pct. #2
Kizzie Waggoner	Commissioner, Pct. #3
Danny Webb	Commissioner, Pct. #4

and Jennifer Burdett, Clerk, when the following proceedings were had, to-wit;

The meeting opened with the pledge to the flag and prayer was offered by Judge Spain.

Judge Spain announced the presence of a quorum with all members of the court present.

**MINUTES APPROVED**

Commissioner Waggoner moved to approve the minutes from the previous meetings on February 24<sup>th</sup> and March 3<sup>rd</sup>. The motion was seconded by Commissioner Webb. Motion carried. See attachment.

**TREASURER'S REPORT**

Commissioner Chisholm moved to approve the Treasurer's report as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

**EXTENSION REPORT**

Extension Report presented by Extension Agent Morgan Runyan. See attachment.

**SHERIFF'S REPORT**

Sheriff's Report presented by Sheriff Billy Williams. See attachment.

**COUNTY ATTORNEY REPORT**

County Attorney Report presented by Brooke Rose. See attachment.

**TAX COLLECTOR'S REPORT**

Tax Collector's report presented by Tax Assessor Collector Gina Williams. See attachment.

**DISTRICT/COUNTY CLERK'S REPORT**

District and County Clerk's report presented by District and County Clerk Jennifer Burdett. See attachment.

## **COUNTY AUDITOR'S REPORT**

No report presented.

## **CONSTABLE REPORT**

Constable Report presented by Constable Marty Boyd. See attachment.

## **J.P. REPORT, PCT. 1**

J.P. Report presented by J.P. Russell Johnson. See attachment.

## **D.R. REPORT**

D.R. Report presented by Judge Spain. See attachment.

## **TRAPPER'S REPORT**

Trapper's Report presented by Judge Spain. See attachment.

## **BURN BAN**

No action taken. Burn ban remains in effect.

## **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE COUNTY**

Commissioner Chisholm moved to approve the extension of the Wildfire Disaster Declaration through March 24<sup>th</sup>, 2025 for Coke County. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

## **PROPERTY TAX COLLECTION REPORT BY TARA MULANAX OF PERDUE BRANDON FIELDER COLLINS & MOTT LLP.**

Tara Mulanax of Perdue Brandon Fielder Collins & Mott, LLP presented the Tax Collection Report to the court. See attachment.

## **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE APPROVAL/DENIAL OF NON-FINANCIAL CHILD WELFARE AGREEMENT**

Commissioner Chisholm moved to approve the Non-Financial Child Welfare Agreement as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

## **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL/DENIAL OF THE INTERLOCAL COOPERATION CONTRACT BETWEEN ANGELO STATE UNIVERSITY AND COKE COUNTY (RELATING TO THE USE OF ANGELO STATE REGIONAL SECURITY OPERATIONS CENTER (RSOC) SERVICES)**

Commissioner Chisholm moved to approve the Interlocal Cooperation Contract between Angelo State University and Coke County as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

## **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING/DECLINING JOINING THE COMMUNITY LEADERSHIP COUNCIL (CLC) (METHODIST HEALTHCARE MINISTRIES GRANT TO ESTABLISH HUNGER FREE COMMUNITY COALITIONS IN WEST TEXAS)**

No action taken.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL OF BOND FOR MIKE KNITTEL**

Commissioner Chisholm moved to approve the bond for Mike Knittel. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL OF FULL PAYMENT OR PARTIAL PAYMENT TO  
TEXAS COMMUNICATIONS FOR BRONTE VFD**

Commissioner Chisholm moved to approve paying the Texas Communications invoice as presented for Bronte VFD from non-departmental emergency management. The motion was seconded by Commissioner Webb. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL OF BRONTEOBERFEST LEASE AGREEMENT**

Commissioner Chisholm moved to approve the lease agreement for Bronteoberfest as presented. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING SHERIFF  
OFFICE BUDGET AMENDMENTS AND LINE-ITEM ADJUSTMENTS**

Commissioner Chisholm approved the line-item adjustment of \$15,000.00 from the new car line-item to the uniforms line-item in the Sheriff's Office budget. The motion was seconded by Commissioner Webb. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
DESIGNATING A CENTRAL LOCATION FOR ALL EMPLOYMENT  
APPLICATIONS**

Commissioner Chisholm moved to designate the Judge's office as the central location for all employment applications excluding the Sheriff's Office. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING SIGNED JOB  
DESCRIPTIONS FOR ALL COKE COUNTY EMPLOYEES**

Commissioner Waggonner moved to approve getting signed job descriptions for all Coke County Employees. The motion was seconded by Commissioner Chisholm. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL/DENIAL OF SALVAGE ITEMS (BLACK DESK CHAIR FROM  
ATTORNEY'S OFFICE AND BROKEN SIGN MACHINE "HP DESIGN JET  
T1000")**

Commissioner Waggonner moved to approve declaring the black chair from the Attorney's Office and the sign machine, "HP Design Jet T1000" as salvage. The motion was seconded by Commissioner Webb. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING  
RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW HIRES, ETC.**

None presented.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
BUDGET AMENDMENTS AND LINE- ITEM ADJUSTMENTS**

None presented.

**REPORTS**

Commissioner Robertson spoke to the court regarding the approximately 600 tons of road base from the state that will be split between the precincts, but does not have a date when available yet. Commissioner Chisholm reported that the baseball fields in Bronte are coming along and have completed what they can for this year. Commissioner Chisholm is requesting a status update on the battery retention plant on Ross Rd. Judge Spain reminded the court that Alan Bristol with TAC will be visiting with officials on Thursday, March 13<sup>th</sup>, 2025.

**CONSIDER AND TAKE APPROPRIATE ACTION ON PAYMENT OF BILLS**

Commissioner Chisholm moved to approve the payment of bills as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

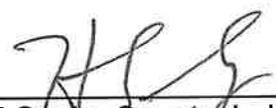
Judge Spain adjourned the regular meeting at 10:35 A.M.

As per HB 2931, Section 4:

**I, Jennifer Burdett, County Clerk of Coke County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on March 10<sup>th</sup>, 2025.**

**I hereby set my hand and seal to this record March 20<sup>th</sup>, 2025.**

  
Jennifer Burdett, County Clerk and  
Ex-Officio Clerk of Commissioners' Court

  
Hal Spain, County Judge

